

TOCKENHAM PARISH COUNCIL

July 2026

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Wednesday 1st July 2026** at 7:00p.m. in the Village Hall.

Emily Bourne

Emily Bourne
Tockenham Parish Clerk

NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.

Public Question Time – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

Reports from Wiltshire Councillor – Wiltshire Councillor Allision Bucknell has given her apologies for the meeting.

Presentation from Richard Walker on ‘People’s Emergency Briefing’ film

AGENDA

- 1. Apologies for absence.**
Apologies have been received from Cllr Kevin Woolnough.
- 2. Declaration(s) of Interest** - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007.
- 3. Minutes (20th May 2026)** – Members had previously been circulated with the draft minutes and notes.
The Council to approve as a true record the Minutes of the Annual Parish Council Meeting followed by the Parish Council Meeting held on 20th May 2026.
- 4. Minutes (22nd May 2026)** – Members had previously been circulated with the draft minutes and notes.
The Council to approve as a true record the Minutes of the Extraordinary Parish Council Meeting held on 22nd May 2026.

5. Clerk's Report

All previously circulated, items sent for information only and will not be discussed at meeting unless any queries:-

- TTRN urgent closure of A3102 (part), Royal Wootton Bassett (20/05/26-22/05/26) – 18th May 2026
- Invitation: Wiltshire & Swindon Road Safety Seminar – 18th May 2026
- Draft Royal Wootton Bassett Neighbourhood Plan 2 (2026 – 2038) Regulation 16 Consultation – 19th May 2026
- Proposed traffic regulation order for consultation – various speed limits, Lyneham area – 20th May 2026
- Proposed traffic regulation order for consultation – various speed limits, Lyneham area (2nd email) – 20th May 2026
- TROs for Tockenham etc. – 20th May 2026
- Briefing note 26-06, Community Governance Review – 22nd May 2026
- Community Governance Review – 22nd May 2026
- Wiltshire Council Latest News – 22nd May 2026
- Wiltshire Council Town and Parish Council Update – 22nd May 2026
- Notice of withdrawal of Wiltshire Local Plan pre-submission Draft 2020 – 2038 – 22nd May 2026
- WALC Environment Network – 22nd May 2026
- Upcoming Flood Warden Lunch & Learns 2026 – 26th May 2026
- A round up of safeguarding news from April 2026 – 26th May 2026
- WALC – May 2026 Newsletter – 27th May 2026
- Environment Agency Upcoming Flood Warden Lunch & Learns 2026 – 27th May 2026
- Briefing on moving residents from three care homes in Wiltshire ahead of their closure – 27th May 2026
- Minutes for Northern Area Planning Committee – 27th May 2026
- Road Safety Update – 29th May 2025
- TTRN urgent closure of A4 (part), Calne (01/06/26 – 02/06/26) – 29th May 2026
- Wiltshire Council Latest News – 29th May 2026
- Wiltshire Council Town and Parish Council Update – 29th May 2026
- RWB and Cricklade LHFIG – Final meeting notes and supporting documents – 1st June 2026
- TTRN urgent closure of A3102 (part), Hilmarton (11/06/26) – 1st June 2026
- Agenda for Royal Wootton Bassett and Cricklade Area Board – 2nd June 2026
- An invitation to your Parish Councillors – 3rd June 2026
- Wiltshire Council bus infrastructure plans – 4th June 2026
- Flood warden workshop, 1:30-4pm Tues 9June, EA Office, Blandford – 5th June 2026
- Briefing Note 26-07: Five-year housing land supply and updated gypsies and travellers' accommodation assessment – 5th June 2026
- Wiltshire Council Latest News – 5th June 2026
- Home Office funding to support targeted action of serious violence in Wiltshire and Swindon – 8th June 2026
- Agenda supplement 1 to the agenda for Royal Wootton Bassett and Cricklade Area Board – 8th June 2026
- RE-ISSUE: Home Office funding to support targeted action of serious violence in Wiltshire and Swindon – 8th June 2026

- From the PCC's Desk: Keeping Councillors informed – Issue #19 – 8th June 2026
- PCC Parish Column – 9th June 2026
- CCG actions – 9th June 2026
- Plans confirmed to invest £5.3m in victim support, crime prevention and community safety – 10th June 2026
- TTRN urgent closure of C108 (part), Dauntsey and Brinkworth (15/06/26 to 16/06/26) – 10th June 2026
- Wiltshire Council Latest News – 12th June 2026
- Lunch and Learn Session follow up – 16th June 2026
- Wiltshire Council – Speed Limit Policy Jan 26 – 18th June 2026
- Minutes for Royal Wootton Bassett and Cricklade Area Board – 18th June 2026
- Briefing Note 26-08: Crisis and Resilience Fund Update – 19th June 2026
- Wiltshire Council Latest News – 19th June 2026
- Wiltshire Council Town and Parish Update – 19th June 2026
- Invitation: Wiltshire & Swindon Road Safety Seminar – 22nd June 2026
- Winter Preparation 2026/27 – PEAS Application – 22nd June 2026
- Wiltshire Council Residents update: Hot weather advice – 22nd June 2026
- Wiltshire Council Residents update: Hot weather advice – 23rd June 2026
- Notification of variation of Wiltshire Council's enhance partnership plan and scheme – 24th June 2026
- Wiltshire Council Residents update: Hot weather advice – 24th June 2026
- Wiltshire Council Town and Parish Update – 24th June 2026
- WALC Newsletter – 25th June 2026

Other items for discussion; all previously circulated: -



6. Planning

APP/Y3940/W/25/3364716

PL/2024/07098

Land to the North of 34 – 39 Clyffe Pypard, SN4 7PY

Change of use of land to form a 3 pitch traveller caravan site, with erection of day room and boundary fencing with access from Clyffe Pypard (Resubmission of PL/2023/10812)

Appeal under Section 78

Representations to be received by 11th May 2026

Short URL: <https://shorturl.at/8o0D6>

As of 25th June 2026; decision still awaited.

PL/2026/02788

Centre of pond 86m from 33 Greenway, 54m from Greenway, Greenway, Tockenham, SN4 7PW

Application Type: Full Planning Application

Change of use of land from agricultural to a mixed use of agricultural and equestrian

Consultation Date: 11th June 2026

Short URL: <https://shorturl.at/rDQmk>

As of 25th June 2026; decision still awaited.

PL/2026/02600 (linked to previous applications PL/2026/01193 and ENF/2025/00570)
Haresbrook Farm, Greenway, Tockenham, Swindon, SN4 7PW

Application Type: Full Planning Permission

- (1) The permanent retention of existing hardstanding at the site entrance (retrospective);
- (2) The construction of a hard standing extension from (1) to the recently permitted agricultural building (Ref PL/2026/01193);
- (3) A replacement market gardening potting tool shed and wash station;
- (4) A replacement polytunnel.

Consultation Date: 15th June 2026

Short URL: <https://shorturl.at/H7mDo>

As of 25th June 2026; decision still awaited.

7. Finance and Administration

To consider financial matters; documents circulated to Councillors before meeting.

Council to approve for payment: -

Retrospective Items:-

- Lloyds Bank charges (June) - £4.25

Invoices to be approved:-

- Lloyds Bank charges (July) - £4.25
- Clerk's Salary - £309.78
- HMRC for Clerk's salary - £77.40
- Clark's salary for additional hours worked from 19th March to 22nd June 2026 in respect of the David Barnes Community Hall Trust (6 hours 15mins total) - £71.01
- HMRC for Clerk's salary for additional hours worked additional hours worked from 19th March to 22nd June 2026 in respect of the David Barnes Community Hall Trust - £17.80
- WALC for Councillor Training - £96
- E Bourne - £4 for car parking in Swindon re setting up Charity bank account
- E Bourne - £3 for David Barnes Community Hall Trust emails (21/05/26 to 20/06/26)
- E Bourne - £1.20 for David Barnes Community Hall Trust website (06/06/26 to 05/07/26)
- E Bourne - £3 for David Barnes Community Hall Trust emails (21/06/26 to 20/07/26)

To note the bank balance £31,134.69 as at 01/07/2026

8. Tockenham Parish Council Policies

Anti-bullying and Harassment Policy (Appendix A)

Councillors are asked to discuss and adopt the draft Anti-bullying and Harassment Policy.
Councillors are asked to confirm the date at which the policy will be reviewed.

9. Highway Matters

- Highways Annex table (Appendix B)

Councillor Kevin Woolnough has given his apologies for the meeting but has provided the

Highways Annex table; all updates are in bold.

- **Visibility Splays**

On 2nd June 2026 Councillor Kevin Woolnough put a request into Wiltshire Council for all visibility splays on all the parish highways to be assessed and to be cut where necessary. Since 2nd June works have been carried out at the junction of A3102 and C130.

10. Playing Field / Play Area

- Playing equipment sign cover

Update from Councillor Julie Marshall.

11. Rights of Way

- Arrow missing from post opposite track entrance

12. Tockenham Emergency Community Hub (ECH) Update

13. David Barnes Community Hall Trust

Conveyancing of the Village Hall is ongoing.

Opening a bank account in the name of the Charity is ongoing and we should hear from the bank by the middle of July as to whether we have been successful in our request for the Charity to open a bank account.

The Working Group Party continue to plan and will meet again once the Charity has taken ownership of the Village Hall.

14. Tockenham War Memorial

Update from Councillor Janet Nicholls.

- Grass Mowing and Strimmer

General update from Councillor Diana Kirby.

A strimmer is required to cut the grass by the War Memorial. Councillors are asked to discuss and consider whether quotes for a strimmer can be investigated.

15. Councillor reports

None.

16. Date of Next Parish Meeting: 2nd September 2026

Dates for future meetings:-

4th November 2026

6th January 2027

17th March 2027 – Cllr Julie Marshall has given her apologies for this meeting.

Annual Parish Meeting: 7th April 2027

Annual Parish Council Meeting: 5th May 2027